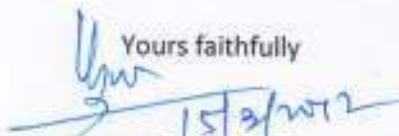Shastri Bhawan, New Delhi
dated 14th March 2012

Subject: Holding of Workshop with respect to Mission Mode Project in School Education in the month of April 2012 – Reg.

As you are aware, a Mission Mode Project on School Education has been approved under the National e-Governance Programme. The Department of School Education and Literacy, Ministry of Human Resource Development (MHRD), assisted by National Institute of Smart Government (NISG), is tasked with preparation of the Core Scope Document for the School Education Mission Mode Project. The Core Scope Document will broadly outline the vision, objectives, desired outcomes, identifying the areas for ICT intervention, prioritization of the target set of services, indicative alternative strategies along with timelines for the School Education MMP and will lay the foundation for the design and implementation of the Mission Mode Project. **The Core Scope Document will be formulated through a consultative exercise with the various stakeholders in the States / UTs.**

2.   The Workshops are likely to be held in Jaipur on 6th April, Kolkota on 16th April and Hyderabad on 19th April 2012. We are expecting the attendance of around 100 participants in each location. I therefore request you to kindly extend support in providing logistic and other support for organizing the Workshop such as venue for the Workshop, boarding & loading for the participants etc.

3.   I also request you to please inform us the name, designation phone/ mobile number including email of the liaison officer for further interaction in the matter.

Yours faithfully

15/3/2012

(Caralyn Khongwar Deshmukh)
Director (Sch. 5)
Tel. 23387948
Email : carakhongwar@hotmail.com

To
(i)Shri Bhaskar A Sawant, Secretary (Education),
Govt. of Rajasthan, Jaipur

(ii) Shri Vikram Sen, Secretary (Education),
Govt. of West Bengal, Kolkata

(iii) Shri Rajesh Tiwari, Secretary (Education)
Govt. of Andhra Pradesh, Hyderabad

Background Note on School Education MMP

School Education is included as Mission Mode Project under NeGP

The Apex Committee for the National e-Governance Plan (NeGP) chaired by Cabinet Secretary has approved the inclusion of School Education, Primary and Secondary including Higher Secondary, as a Mission Mode Project (MMP) under the NeGP. "Mission Mode" implies that the objective and the scope of the project are clearly defined, that the project has measurable outcomes and service-levels, and the project has well-defined milestones and timelines for implementation. Some of the notable MMPs include '**MCA21'**, a Project that fully automated all processes related to enforcement and compliance of the legal requirements under the Companies Act, 1956 and '**Passport Seva'. a** project for implementation of processes and systems for passport issuance in a 'timely, transparent, more accessible and reliable manner'.

Key Design Principle – Centralized Planning and Decentralized Implementation

An MMP by design has to cover a multitude of stakeholders in the ecosystem and arrive at a set of ICT enabled stakeholder (or end user) centric services that have a measurable outcome/ impact. The School Education Mission Mode Project (MMP) has to be designed keeping in view the fact that Educationis a Concurrent subject, where States / UTs will take the lead in the implementation. Typically, in such MMPs, the principle of centralized planning and decentralized implementation is adopted, wherein the conceptualization and design is carried out at the Center in consultation with all the States / UTs / other Stakeholders and the States / UTs take up the implementation within the broad framework but as per the readiness and requirements at the State level.

Core Scope Document lays the foundation for MMP

A Core Scope Document that broadly outlines the vision, objectives, desired outcomes, identifying the areas for ICT intervention, Prioritization of the target set of services, indicative alternative strategies along with timelines for the School Education MMP lays the foundation for the design and implementation of the Mission Mode Project. School Education is a vast domain from all dimensions with a multitude of stakeholders and several flagships schemes are already under implementation.

Besides, there are a few ICT initiatives in Education that have been implemented both at the Center as well as States. Hence, it is critical to arrive at the Core Scope Document through a consultative exercise with States/ UTs and the various stakeholders.

Indicative Services under the scope of the MMP

Some of the indicative target stakeholders and services are listed below:

1. **Services for Students** such as Admissions to Schools and Hostels, Caste/Income/Residential certificates from various departments, Attendance, Learning, All-round development, Transfers, Scholarships, Grievances, Personal Records, Appraisals and Certificates

2. **Services for Teachers** such as Recruitment, Postings, Training, Teaching, Knowledge updating, Transfers, Attendance, Payroll and other H.R Services, Capacity Building, Performance appraisal and Grievances

3. **Services for School / Hostel Management** such as Recognitions, Affiliations, Collaborations, Approval or No objection to start of additional classes/ sections,   School Management / Administration Functions, Building fitness certificates, Data on the school age children/ Girl child education/ Special children, sharing of innovative practices, sharing of students creative works, Curriculum and Timetable Design and progress monitoring, ICT enabled content and delivery, Comprehensive and Continuous Evaluation of Students, Performance Evaluation of Teachers, sharing of best practices / feedback on the syllabus and other central initiatives back to the policy designers, planning and conducting collaborative activities and Reporting on the school statistics to the State and Level Monitoring Agencies (such as DISE and SEMIS), Record of Parent's committee meetings etc. RTI facilitation,

4. **Services for Regulatory and Facilitation Agencies** (NUEPA, NCERT, CBSE, NCTE, ..) for Design, Development and Standardization of Digital Learning Resources / Best Practices / Centrally Designed Curriculum and dissemination of the same to the target students / teachers / schools / institutes,

5. **Services for Central and State / UT Level Departments** for
    a. **School / Hostel Monitoring Services** related to management of philanthropists' donations for infrastructure, adoption of schools / hostels / students, functioning of

parents' committees, grievances / complaints against schools, de-recognition of schools, rating and accreditation of schools.

b. **Scheme Monitoring Services** for Effective Implementation, Administration, and Monitoring of all schemes such as MDMS, SSA, RMSA , Sakshar Bharat etc and other programs such as supply and delivery of textbooks, uniforms, and special kits

c. **Integrated Reports / MIS / DSS** for Statistics (ex, enrollment, dropouts) related to Secondary Education integrating the information from the variety of schemes, school statistics, and other information systems such as DISE, MDMS, SEMIS, National Academic Depository

d. **Common Services** such as Procurement, Project Management and Fund Management for infrastructure as well as other domains

Regional Workshops for taking inputs from States / UTs

In this context, three regional workshops starting from 1st week of April, 2012 are planned to be conducted in Jaipur, Kolkata, and Hyderabad to elicit inputs from the various stakeholders in the States / UTs. The objective of the regional workshops is to provide a platform to share information on initiatives in School education, both functional and ICT based, implemented by respective States, understand the challenges faced by the state departments in meeting the objectives, andidentify the exhaustive list of stakeholders and services that can be enabled through ICT under the School Education MMP . Detailed assessment will be carried out in a few States to study some of the services that are successfully ICT enabled and are delivering benefits to the Stakeholders. The detailed assessment will be followed up with a National Level Workshop to finalize the Core Scope Document that details the set of services to be targeted under the MMP.

It is suggested that the States / UTs ensure participation of the right stakeholders from the Department, Directorates and other State entities such as State level boards, SCERT, SIEMAT, SIET, and DIETdealingwith School Education for the regional workshops.In case there are other departments such as Department for Backward Classes and Minorities, Department of Social Welfare, Department of Women and Child Development, and Department of Labour that deal with Scholarships and Management of Hostels and Schools, the same may be encouraged to participate in these workshops.The States may also invite representatives from Project Offices (dealing with Central or State

Schemes), NGOs active in School Education and Monitoring Agencies (ex, SSA Scheme Monitoring Agency) for these workshops.

<u>NISG selected as a consultant for the preparation of Core Scope Document</u>

Department of School Education and Literacy of Ministry of Human Resource Development (MHRD) engaged National Institute for Smart Government (NISG) for assisting the department in formulating the Core Scope Document for the School Education MMP.

NISG is a not-for-profit company incorporated in 2002 (under Section 25 of the Companies Act) with Government of India, Government of Andhra Pradesh and NASSCOM being its initial promoters.NISG has been assisting several Ministries of the GoI and State Governments in designing and implementing e-Governance projects. NISG is involved in over 17 Mission Mode Project of Government of India.Some of the key consulting projects that NISG has undertaken in the recent past include Conceptualization and design of Crime and Criminal Tracking and Network Systems (CCTNS) Scheme for the Ministry of Home Affairs (GoI), Passports e-Seva Project for Ministry of External Affairs and MCA21 for Ministry of Corporate Affairs.

<u>Contact Details in MHRD for Future Communications on this Project</u>

Name: Ms. CaralynKhongwarDeshmukh, IAS, Director (SE)

Email Address:carakhongwar@hotmail.com

Phone Number: 23387948

Project Portal: http://mhrd.gov.in/mmp_eng

All the information related to the project along with any updates will be posted on School Education Project Portal.

Format for State Details

*(To be emailed (*carakhongwar@hotmail.com*) to the Department of School Education and Literacy of Ministry by 1st of April 2012)*

Details of the Nodal Officer for this Project from the State / UT

It is suggested that the Department appoint a Nodal Officer for this Project. All communications on this MMP from the Department of School Education and Literacy (MHRD) will be sent to the Nodal Officer. Provide the contact details along with the email address.

Details about the entities involved in School Education

Entity	Details	Key Contact Person with email address and contact number
Departments	List of the departments that are involved with School Education	
Directorates	List of the Directorates that are involved with School Education	
Offices under the Department / Directorate	List of Offices (ex, District Educational Office,..)	
Any other bodies	Ex: State level boards, SCERT, SIEMAT, SIET, DIET, and any other bodies	
Any Project Offices (ex, for Scheme Management)		
Monitoring Agencies		
NGOs / Private		

Bodies Active in School Education		

Brief Details about the Schemes for School Education

Schemes	Brief Details
Central Schemes	
State Schemes	

ICT Initiatives in the State / UT

S.No	ICT Initiative	Brief Details	Key Contact Person with email address and contact number
1.			
2.			

Please provide details of any governance structure in place for managing the ICT Projects.

Inputs for the Workshop

Topic	Brief Details
Key Priorities for the State in School Education	
Current Challenges	
Desired Project Outcomes	
Preferred services (stakeholder-centric) to be included in the scope of the MMP along with the target stakeholders	